



## Michigan Council 25, AFSCME 40<sup>th</sup> Annual Dale D. Latta Spring Education Conference

May 11 - 12, 2017

### Thursday, May 11, 2017

5:00 p.m. – 6:00 p.m.	Registration
6:00 p.m. – 7:00 p.m.	MERS/Blue Cross-Blue Shield
7:00 p.m.	Regions 10 & 11, PEOPLE Meeting (Hospitality to follow)

### Friday, May 12, 2017

7:30 a.m. - 8:30 a.m.	Registration
7:30 a.m. – 8:45 a.m.	Breakfast
8:50 a.m. – 9:00 a.m.	Introductions and Welcome
9:00 a.m. – 9:30 a.m.	President Lawrence A. Roehrig
9:30 a.m. – 3:00 p.m.	Secretary-Treasurer Training (Embers Room)
9:30 a.m. – 10:00 a.m.	Legislative Overview
10:00 a.m. – 12:15 p.m.	Effective Local Meetings
12:15 p.m. – 1:00 p.m.	Lunch (All Participants)
1:00 p.m. – 3:00 p.m.	Secretary-Treasurer Training Resumes
1:00 p.m. – 5:00 p.m.	Grievance Workshop
5:00 p.m.	Adjournment

**ATTENTION:** Based on attendance and conference evaluations, this year's conference will not include a Saturday session and will be adjourned at the conclusion of Friday's workshop.

Also, we are adding presentations from MERS and Blue Cross/Blue Shield to the Thursday evening session.

## CONFERENCE REGISTRATION FORM

One registration form per person (duplicate as needed)

Name: \_\_\_\_\_

Chapter Name/Local # \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

### Workshop Choices

- Secretary-Treasurer Training (Full Day Training)
- General Conference (Full Day Training)

Mail registration forms and fees to:

**Michigan Council #25, AFSCME; 1034 N. Washington Avenue; Lansing, Michigan 48906**

You may also email Forms to [bsnider@miafscme.org](mailto:bsnider@miafscme.org)

Or fax (517) 487-3970 Attention Bessie



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Secretary-Treasurer Training

9:30 a.m. – 3:00 p.m.

This workshop provides A to Z information for newly elected Local Secretary-Treasurers as well as those who are looking for a refresher. Trustees and other officers are encouraged to attend as well.

An AFSCME International Auditor will provide an overview of the roles and responsibilities of the office.

Please bring a calculator to the session.

Effective Local Unions

10:00 a.m. – 12:15 p.m.

An overview of membership and leadership responsibilities. Know your role from officer to member including participation and involvement at local meetings and in the workplace.

Course will be facilitated by  
Shana Thornton and John Thomas  
Michigan Council 25 Staff Representatives.

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Grievances, from “Violation to Arbitration”

1:00 p.m. – 5:00 p.m.

Staff will present information to assist stewards in determining when a contractual violation has occurred based on contract language, why it is important to investigate and gather information, proper phrasing on the grievance form, and processing the grievance with the employer.

Staff will also discuss issues related to submitting a grievance to Council 25 for review and arbitration.

**\*\*\* Bring a copy of your Contract and Local Constitution, to share and to participate. \*\*\***

**THE CONFERENCE WILL ADJOURN FRIDAY, MAY 12, 2017 AT 5:00 P.M.**



# Registration Information

## Room Reservations

Room reservations may be made at the Terrace Bay Inn & Suites  
or at any other hotel of your choice.

Terrace Bay Inn & Suites  
7146 P. Rd.  
Gladstone, MI 49837  
(906) 786-7554

## Conference Registration and Fee

The fee for the conference is \$25 per person.

***Important: Please submit your registrations prior  
to Monday May 1, 2017. A separate registration  
form should be filled out for each registrant.***

***All conference fees are non-refundable.***

